

CAI's Mission:

To inspire professionalism, effective leadership and responsible citizenship, ideals reflected in communities that are preferred places to call home.

SEVA-CAI's Mission:

To be the recognized resource for exceptional education, support services, and networking opportunities for the community association industry.

COMMITTEE GUIDELINES

Golf Classic Committee

The purpose of the SEVA-CAI Golf Classic Committee ("Committee") is to organize, promote and attend an annual golf event at a local golf course that fosters networking opportunities for members and raises revenue for SEVA-CAI.

Objectives:

- To organize annual Golf Classic and secure sponsorships for the event.
- To create an event that not only encourages participation in the golf tournament but also encourages others who are not playing in the tournament to attend the Golf Classic.
- To promote member-to-member business networking opportunities at the Golf Classic.
- To raise revenue for SEVA-CAI.

Committee Make-Up:**A. Committee Chairperson and Co-Chairperson Guidelines:**

- SEVA-CAI Board of Directors President-Elect will choose the Golf Committee Chairperson and Co-Chairperson by October 1st.
- The Chairperson and Co-Chairperson accept a 12-month assignment to the committee.
- The Chairperson and Co-Chairperson shall submit names of Committee Members as well as their contact information to the Chapter Executive Director and will regularly update the Chapter Executive Director of any new members on the committee.
- Work with Chapter Executive Director on budget requirements/allowances for the committee.
- Work with Chapter Executive Director on required marketing for the Golf Classic on the chapter website including email blasts as well as mail and advertising campaigns.
- Committee chairs must send reminders and agendas to the Golf Classic Committee, Chapter Executive Director, and the SEVA-CAI Board Liaison.
- Committee chairs must provide a written recap of the committee meetings to the SEVA-CAI Board Liaison and Chapter Executive Director.
- Hold committee meetings as necessary and oversee committee members.

B. Committee Member Guidelines

- The Golf Classic Committee shall consist of 3 or more members who are either community association managers, business partners or CAVL volunteer leaders, or homeowner members. The Committee members must:
 - Be paid members of SEVA-CAI and in good standing.
 - Have the ability and dedication to attend monthly meetings and additional time as necessary to fulfill the needs of the Committee.
 - Be an active participant and attend 70% of the meetings to be considered a part of the committee to meet CAI Guidelines for designations.

- Take direction from and assist Committee Chairperson and Co-Chairperson.
- Help secure sponsorships for the Golf Classic.
- Attend and volunteer at and/or participate in the Golf Classic.

Roles:

- Create an annual golf tournament that raises money for the Chapter, encourages participation in the golf tournament, and also encourages others who are not playing in the tournament to attend the Golf Classic.

Duties:

- Golf Classic takes place the second or third week in September each year. Committee should review pricing, location and date for the following year and present to the Board of Directors for approval in October.
- Committee meetings will take place between March through September.