

Board Leadership Development Workshop

LEARN HOW TO BE AN EVEN MORE EFFECTIVE BOARD OF DIRECTORS.

Education for homeowner leaders just got better. The new CAI Board Leadership Development Workshop teaches you how to communicate with association residents, hire qualified managers and service providers, develop enforceable rules, interpret governing documents and more. It provides a comprehensive look at the roles and responsibilities of community association leaders and conveys information to help create and maintain the kind of community people want to call home.



Community association board members and volunteer leaders step up to take on positions of service and responsibility. They're expected to anticipate issues, solve problems, meet the expectations of their residents and protect property values.

The workshop will teach you how to become a more successful board member and how you can recruit and support new volunteers. You'll learn the role of the board, the president and other leadership positions, and you'll identify effective ways to work with professional managers and service providers.

The workshop consists of five modules:

- **Module 1:** Governing Documents and Roles & Responsibilities
- **Module 2:** Communications, Meetings and Volunteerism
- **Module 3:** Fundamentals of Financial Management
- **Module 4:** Professional Advisors and Service Providers
- **Module 5:** Association Rules and Conflict Resolution

COURSE MATERIALS

The workshop includes a toolbox of support materials:

- *The Board Member Toolkit*, a best-selling book from CAI Press
- *The Board Member Toolkit Workbook*
- Brochures and publications
- A copy of CAI's award-winning *Common Ground™* magazine

In addition to a toolbox of support materials, each student receives a certificate of completion and recognition on the CAI website.

Sponsored by:



October 1, 2016 - SOUTHSIDE

8:30 AM to 4:15 PM (Registration Begins at 8:00am)

SEVA-CAI

1300 Diamond Springs Rd Ste 400 | Virginia Beach VA 23455

Register Before Sept 16, 2016 Register After Sept 16, 2016

Members: \$75

Members: \$95

Non-Members: \$150

Non-Members: \$170

October 15, 2015 - PENINSULA

8:30 AM to 4:15 PM (Registration Begins at 8:00am)

ODU Peninsula Higher Education Center

600 Butler Farm Rd | Hampton VA 23666

Register Before Sept 30, 2016 Register After Sept 30, 2016

Members: \$75

Members: \$95

Non-Members: \$150

Non-Members: \$170

Please return Board Leadership Development Workshop Reservation Card and payment to:
SEVA-CAI, 1300 Diamond Springs Road Suite 400, Virginia Beach VA 23455 or by fax 757-558-8129.
Visit our website at www.sevacai.org and RSVP online.

LOCATION: ☐ Southside

☐ Peninsula

NAME: _____ DESIGNATIONS: _____

COMPANY/ASSOCIATION: _____

PHONE: _____ EMAIL: _____

MGR'S NAME: _____ MGMT COMPANY: _____

A RESERVATION MADE IS A RESERVATION PAID. Written Reservations & Cancellations must be made by 10am on September 30 and October 7, 2016, respectively. Questions? Please call the Chapter @ 757-558-8128.